

**UNIVERSITY PROCEDURES**  
**TEXAS A&M UNIVERSITY-CORPUS CHRISTI**

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**61.01.01.C0.01 Compliance with Texas State Publications Depository Program**

*Approved March 26, 1996*

*Revised July 29, 2013*

*Supplements System Regulation 61.01.01*

1. In order to comply with the Texas State Publications Depository Program, all offices producing printed publications at State expense must submit a list of such documents (including titles, subjects and quantities produced) on a monthly basis to the Director of Marketing, the designated Publications Contact Person for Texas A&M University-Corpus Christi.
  
2. By law (V.T.C.A., Government Code 441.101 et seq.), state-supported colleges and universities are required to deposit copies of their publications with the Texas State Publications Clearinghouse of the Texas State Library. The law has a rather broad definition of "state publications":  
  
    "...printed matter that is produced in multiple copies by the authority of or at the total or partial expense of a state agency, including a publication sponsored by or purchased for distribution by a state agency or released by a research firm, consulting firm, or other similar private institution under contract with a state agency. The term does not include correspondence, an interoffice memorandum, or a routine business form."
  
3. Following receipt of monthly lists from University offices, the Director of Marketing will notify each office on which publications must be deposited and the quantity needed.

Contact for Interpretation: Vice President for Institutional Advancement