11.99.99.C3  Guest Speakers, Lecturers and Entertainers  
Approved July 31, 2000

The University exists to foster ideas and their exchange. This exchange occurs inside and outside of the classroom, on and off campus, and formally and informally. However, such exchange can only occur if order is maintained and good behavior is recognized by all. The following guidelines are designed to serve this objective:

1. Any University recognized group, or non-University organization which has properly obtained permission through University Outreach to hold an event on campus, may invite and sponsor speakers, lecturers or entertainers to appear on campus.

2. Recognized student organizations must obtain the approval of their faculty/staff advisor to sponsor any speaker, lecturer or entertainer.

3. Speakers, lecturers or entertainers hosted by students who are not members of recognized student organizations must obtain the approval of the Vice President of Student Engagement and Success or his or her designated representative.

4. The arrangements for a speaker or performance, the conduct of the speaker or performer on campus, and the good order of the activity are the responsibility of the sponsoring group or non-University organization.

5. Speakers, lecturers or entertainers who are to be paid with University funds must enter into a contract with the University subject to requirements established by the State of Texas, A&M University System, and the local Purchasing department. Final approval and signature for all contracts must be obtained from the Purchasing department.

6. The University cannot be held responsible for accidents and/or injuries incurred through activities on or off campus sponsored by recognized student organizations.

7. The sponsoring group or non-University organization will be financially responsible for any and all damages caused by acts of misconduct or impropriety on the part of the speaker/performer or those acting in concert with him or her. The organization inviting a speaker/performer to the campus shall hold the University harmless from any or all damages caused by such conduct.

8. The University reserves the right to cancel any event it deems likely to cause an interruption in the University’s orderly activities.

9. The President or his/her duly authorized representative may order an event to be terminated on grounds that it constitutes a disruptive activity (as defined by the Texas Education Code Section 37.123.). Any member of the faculty or staff or any student who
resists such an order shall be subject to disciplinary action. Non-University organizations who resist such an order will be denied access to University facilities.

10. No individual, group, or other organization may use the institution name without the express authorization of the institution other than to identify the institutional affiliation. Institutional approval or disapproval of any guest speaker, lecturer, entertainer or special event may not be stated or implied by any individual, group or organization.

11. State law regarding candidates for public office and campaigning on public property and all other applicable statutes must be observed.

12. For information on additional issues related to the scheduling of events and the use of University facilities, please see University Rule 33.04.99.C1, Use of University Facilities.

Contact for Interpretation: Vice President of Student Engagement and Success

This rule replaces University Rule 8.3.1.