Minutes of the Provost’s Council Meeting of February 15, 2011

Present: Moustafa Abdelsamad, Mary Jane Hamilton, Gerardo Moreno, Susan Murphy, Frank Pezold, Ted Guffy, Christine Shupala, David Billeaux, Luis Cifuentes, Arthur Hernandez, Carlos Huerta, Paul Meyer, James Needham, Louis Katz, Kelly Quintanilla, Joanna Mott, Margaret Dechant

Note taker: Cely Smart

I. Call to Order
Dr. Hill introduced Cynthia Lyle who is the new Director for Foundation and Corporate Relations.

II. Approval of Minutes from last meeting
The minutes from January 14th were approved.

III. Community Outreach Annual Report
Dr. Needham reviewed the highlights of Community Outreach over the past year.

IV. Filling Staff Vacancies Rule and Procedure
Debra Cortinas reviewed 33.99.01.C1.01 Filling Staff Vacancies and 33.99.01.C1 Filling Staff Vacancies. The Council had no objections.

V. Reviewing the Low-Productivity Memo from the THECB
Dr. Meyer reviewed programs that are at risk and reviewed the guidelines required to meet the minimum number of graduates.

VI. College Receptions for Next Year’s Convocation
Tabled

VII. Tenure
Dr. Guffy provided a revised copy of the Tenure rule to the Council for review.

VIII. Other Business
Dr. Orser reviewed the appropriations overview and demonstrated the revenue increase if student enrollment was increased by 1 hour per student on average.

IX. Adjourn