Minutes of the Deans’ Council Meeting of March 21, 2011

Present: Chris Markwood, Paul Meyer, David Billeaux, Moustafa Abdelsamad, Kelly Quintanilla, Frank Pezold, Art Hernandez, Bunny Fogione, Luis Cifuentes, Chris Shupala

Notes: Cely Smart

I. Call to Order

II. Minutes from Previous CDC Meeting
The minutes from the meeting of March 19th were unanimously approved.

III. Welcome from the Provost
The Council welcomed Dr. Markwood.

IV. Instructional Enhancement Fee
Tabled until the next meeting.

V. Plan for the first 100 Days
Dr. Markwood discussed his plan to meet with people and beginning to address university goals and issues. He plans to meet with deans to touch base and get some input from them. He provided an outline of many of the issues he hopes to address.

VI. Job Descriptions in HR
Ms. Shupala discussed the current dean position descriptions. Dr. Markwood suggested going forward with the current descriptions and determining if they need to change in the future.

VII. Update on Bio-safety rules, procedures and forms
Dr. Cifuentes announced that the bio-safety committee will oversee the rules and procedures in this area. He also announced that all outside requests for human subject research must go through Erin Sherman in the IRB office.

VIII. Policy for graduate faculty serving at GFR
Dr. Cifuentes discussed issues with faculty being advised not to serve as graduate faculty representatives.

IX. Full-time non-tenure track faculty position rule
The Council discussed problems and revisions to the rule.

X. Tenure
The Council discussed changes and suggested changes to the rule.

X. Other Issues of the Council