Minutes of the Deans’ Council Meeting of February 1, 2011

Present: Paul Meyer, David Billeaux, Moustafa Abdelsamad, Kelly Quintanilla, Frank Pezold, Frank Lucido, Mary Jane Hamilton, Luis Cifuentes, Chris Shupala

Notes: Cely Smart

I. Call to Order

II. Minutes from Previous CDC Meeting
The minutes from the meeting of January 24th were unanimously approved.

III. Presentations/Reports/Topics/Discussion
   A. Viability of “graduate studies website” to advertise GA positions
      Dr. Cifuentes led a discussion on the best ways to inform students about the availability of positions. He proposed listing all of the GA positions on campus and providing links to the college or department hiring. Funding (for tuition) would be on a start-up basis only and it would become the responsibility of the faculty member to obtain grant funding to pay their GAs.

   B. Notes from President’s Cabinet – Meyer
      Dr. Meyer reviewed notes from the President’s Cabinet. He reviewed the areas that the President is working to decrease budget cuts. All Annual Evaluations should be completed prior to April 30th. The Cabinet also voted to eliminate rule 33.99.15.C1 Reduction in Force for Non faculty Employees. The guidelines for this practice are currently under development.

   C. Dr. Meyer discussed how the Cabinet is working to get the faculty more involved in the budget discussions. They are currently discussing creating a faculty budget committee and monthly faculty meetings to keep them informed.

   D. Dr. Meyer presented the presentation by Dan Branch to the Texas Chief Academic Officer’s Association.

IV. Other Issues of the Council
Dr. Quintanilla requested that the sending of duplicate paper copies be eliminated during Digital Measures data collection.

V. Adjourn