07.02.01.C1.01 Ethics Training For Staff Involved In Financial Assistance
Approved September 24, 2012
Supplements System Policy 07.02

1. GENERAL CRITERIA

System Policy 07.02 requires universities to adopt procedures to avoid conflicts of interest in the conduct of financial aid programs. To address this issue, Texas A&M University-Corpus Christi requires all employees of the university involved in financial aid programs to have annual training that focuses on ethical practice in financial aid and instructs the employee in the specifics of the Texas A&M University System Ethics Policy (07.01) and the System Policy on Texas Higher Education Fair Lending Practices (07.02).

2. CODE OF CONDUCT FOR THE OFFICE OF FINANCIAL ASSISTANCE

2.1 Texas A&M University-Corpus Christi and the Office of Financial Assistance are committed to conducting business in an ethical manner and with the highest level of integrity. To this end, our office adheres to the Texas A&M University System Ethics Policy 07.01 and Texas Higher Education Fair Lending Practices 07.02. In addition, as a member of the National Association of Student Financial Aid Administrators, we comply with their Statement of Ethical Principles and Code of Conduct for Institutional Financial Aid Professionals. As part of our commitment, all employees of the Office of Financial Assistance receive training on an annual basis with regard to the code of conduct.

2.2 Failure to adhere to these standards may result in university disciplinary action up to and including termination.

Contact for Interpretation: Provost and Vice President for Academic Affairs